

Kentucky State Board of Hairdressers and Cosmetologist

Special Board Meeting Minutes

February 4, 2014

The meeting of the Kentucky State Board of Hairdressers and Cosmetologists was called to order on Tuesday, February 4, 2014, at 12:00PM by Chair Bea Collins. The meeting was held at the office of the Board, 111 St. James Court, Frankfort, KY 40601. The members present were Bea Collins, Becky Taylor, Kay Swanner, Diana Ross and Jack Riley. Charles Lykins, Administrator, was also present. Cheryl Lalonde, AAG, was absent.

Becky Taylor made a motion to approve the Agenda. Jack Riley seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Additional Items. Diana Ross seconded the motion and the motion carried unanimously.

Kay Swanner made a motion to approve the Minutes from the January 6, 2014 Board Meeting. Jack Riley seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Financial Statements from December 2013. Diana Ross seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Recap Statements from December 2013. Diana Ross seconded the motion and the motion carried unanimously.

Communication

There was no communication to consider.

Requests

Christopher Heimann – Becky Taylor made a motion to deny the request to examine without meeting the requirements. Kay Swanner seconded the motion and the motion carried unanimously.

Melissa Vincent - Becky Taylor made a motion to approve the extension request with the condition that she test by September 2014. Jack Riley seconded the motion and the motion carried unanimously.

Regency School of Hair Design – Becky Taylor made a motion for Charles Lykins to request mediation. Kay Swanner seconded the motion and the motion carried unanimously.

Felony Convictions

Cynthia Roland – Becky Taylor made a motion to approve the restoration of license. Kay Swanner seconded the motion and the motion carried unanimously.

New Business

Fines- Becky Taylor made the motion to set the fine for failure to report Leaves of Absence at \$250 and the fine for failure to upload student photos to HNS at \$50 per photo. Diana Ross seconded this motion and the motion carried unanimously.

National Administrators Conference – Becky Taylor made the motion to approve Charles Lykins attendance of the conference. Diana Ross seconded the motion and the motion carried unanimously.

Additional Items

Cleaning Contract – Board agreed for Charles Lykins to put the contract up for bids.

Dual Instructors – Discussion

Case – Becky Taylor made a motion to rescind the Agreed Order. Jack Riley seconded the motion and the motion carried unanimously.

Unfinished Business

There was no Unfinished Business to consider.

Cases

Becky Taylor made a motion to go into closed session pursuant to KRS 61.810 (1) (c) & (j) to discuss proposed or pending litigation and to deliberate regarding individual adjudications. Kay Swanner seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to go into open session. Kay Swanner seconded the motion and the motion carried unanimously

Case 1 – Becky Taylor made a motion to dismiss. Jack Riley seconded the motion and the motion carried unanimously.

Case 2 – Becky Taylor made a motion to issue an Agreed Order to the owner and manager for a 3rd offense of unlicensed person working with a fine of \$500 each and a 10 day suspension. Jack Riley seconded the motion and the motion carried unanimously.

Case 3– Becky Taylor made a motion to issue an Agreed Order to the owner/manager for a 2nd offense of unlicensed person working with a fine of \$500. Jack Riley seconded the motion and the motion carried unanimously.

Case 4 – Becky Taylor made a motion to dismiss the complaint due to lack of evidence in the case. Jack Riley seconded the motion and the motion carried unanimously.

Adjournment

Becky Taylor made a motion to adjourn the meeting at 12:40 p.m. Diana Ross seconded the motion and the motion carried unanimously.